

January 2023

To: Camp Adjutants, Sons of Confederate Veterans

RE: Dues, Fees & Price list for Adjutants

Compatriots:

At SCV General Headquarters the staff strives to take care of each camp's wishes and directions in the order they are received and to always complete them in a reasonable amount of time. This is a challenge especially around dues renewal time and the holiday season, considering we have nearly 30,000 members. Your patience in understanding the workload demands is very much appreciated. There are several actions that camp adjutants can take when sending new member applications and orders to help ensure that the returned work is timely and correctly processed the first time.

1. PLEASE PRINT ALL APPLICATIONS CLEARLY

A good rule of thumb is that if you can't read it, it's probably a good bet that GHQ can't either. Please don't make us have to call you during business hours to resolve something that can easily be avoided with clear penmanship. Please type the application if you like or use the fillable PDF form available on the SCV website. If the information is incomplete or not readable, the only other course of action is for GHQ to return the application resulting in more delays if no one from the camp is able to be reached by phone or email to resolve the matter. Thank you for helping us to reduce mistakes and processing delays.

2. PAYMENT OF DUES

The SCV operates on a FISCAL year, not a calendar year. Pursuant to the Constitution of the Sons of Confederate Veterans, national SCV dues are payable August 1st with a grace period of 1 month till September 1st of each year. If dues are not paid by September 1st, the member will be dropped from the rolls requiring him to pay an additional \$5 to reinstate. In order to assist you in meeting the deadline, please look at a roster of your camp's membership which shows the current dues status of each member. Also, the dues status year is called by the year it starts, for example, 2022 is the status for fiscal dues year August 1st, 2022 through July 31st, 2023. Please feel free to send dues at any time during the year. THE GRACE PERIOD FOR DUES ENDS ON SEPTEMBER 1ST, which is the cutoff date. ALL DUES ARE TO BE POSTMARKED TO HQ BY AUGUST 31ST. This does NOT mean collected by the camp by August 31st.**** If someone wishes to join in the 3rd quarter of the year (February, March, April) and he wants a full year of membership, the new member may prorate his dues by paying an extra \$17.5 and be made status 2021. If he joins in the 4th quarter (May, June, July) he may pay an extra \$8.75 to be made status 2021. Dues proration is explained in more detail at this link: <http://www.scv.org/new/forms-and-documents/proration-explained/> *Any new member not taking advantage of the proration system in the 3rd or 4th quarter of our fiscal year will be required to pay national dues again when the new fiscal year begins Aug. 1st. National Annual dues are payable for everyone in your camp except those with status of Real Sons (RS) or Life Members (NLM) on the camp roster. REAL SONS and LIFE MEMBERS ARE NOT REQUIRED TO PAY NATIONAL DUES, ONLY LOCAL CAMP AND DIVISION (STATE) DUES IF APPLICABLE. * PLEASE DO NOT SEND DIVISION DUES TO GHQ AS THEY SHOULD BE SENT TO YOUR STATE ADJUTANT. In addition, the only program administered by GHQ for Associate members is the Friends of the SCV program which includes a one year CV magazine subscription, FOSCV certificate, card and FOSCV pin. Their names will not show up on your roster, nor do they count towards the delegate vote for your camp. Associate members cannot vote in SCV elections. For more information on the FOSCV program visit this link: <http://www.scv.org/new/forms-and-documents/friends-of-the-scv-membership-only> **ONLY NEW MEMBERS AND REINSTATEMENTS PAY AN EXTRA \$5**

NATIONAL DUES ARE ONLY \$35 / NEW MEMBERS PAY AN EXTRA \$5 RECORDING FEE. * State and local dues are NOT to be sent to GHQ. Please send in the correct amount as refunds further slow down this process. **PROATION IS NOT ALLOWED FOR RENEWING/DELINQUENT MEMBERS.**

4. PLEASE USE ROSTERS TO SEND IN CHANGES.

Camp rosters are available online through the SCV website. This is for commanders and adjutants only. Contact HQ for instructions on Downloading. Please make all corrections, including changes of address, on a camp roster and return it with your payment for each member. **It is EXTREMELY IMPORTANT that the GHQ roster be used instead of one generated by your camp.** The headquarters staff can respond only to information contained in GHQ's database. Camp rosters contain the SCV ID number of each member in a camp. The GHQ staff uses this number to update individual member information in our database. As is often the case, camp mailings received at GHQ are full of scribbled notes on pieces of paper, and when the SCV ID numbers are not provided to us, this causes delays and problems because the entire membership database has to be searched for the member's number. Please make copies of your most up to date roster and keep on hand using a highlighter pen to indicate whose dues are being paid. Also, you may contact GHQ at any time to have a current camp roster emailed to you immediately within GHQ's business hours. Your compliance with this request will help us to resolve problems more quickly. If you need the SCV ID number of a former member for reinstatement into your camp, please give us a call at GHQ or email us to request the information. Please DO NOT send in a new member application for a reinstating former member as this can potentially create duplicate entries for the same man in our database who will have more than one SCV ID number.

5. TRANSFERS (THERE IS NO TRANSFER FEE)

A transfer form is available at http://www.scv.org/pdf/transfer_request.pdf to be used to complete the transfer of a member from one camp to another. The demitting camp must be given the courtesy of at least 30 days to sign off on the transfer before the 30 day rule will be invoked. If not signed within the allotted amount of time, if you should send a copy of the transfer form, along with the date it was sent to the demitting camp, and GHQ will automatically transfer the member to the receiving camp without the demitting camp's signature or approval. Please oblige these requests by other camps in a reasonable amount of time so GHQ will not have to invoke this rule. If HQ Camp 584 is the demitting camp, GHQ will complete part B when it is mailed to us. *Transfer forms are only for current members in good standing. Delinquent members may be reinstated into the camp of their choice by simply sending GHQ their SCV ID number and national dues along with current address/contact information from the new camp.

6. REPORTING DECEASED MEMBERS

If a member of your camp has passed away, please so indicate on your roster and if "The Last Roll" form has not been submitted then please do so. If you do not have these forms, GHQ will be pleased to send one to you to make copies of for your camp's stock or you can get one at: http://www.scv.org/pdf/last_roll.pdf This will help ensure that the deceased's name is printed in a future Confederate Veteran Magazine and the next of kin will receive a resolution certificate in his honor. Please also notify your division adjutant about any member deaths as well as transfers.

7. PLEASE REPORT CHANGES IN A TIMELY MANNER

Many problems can be resolved very quickly if we have a correct address, phone number or email address on file for each member. Many times, these changes are not reported to GHQ until there is a problem. Please let us know as soon as possible about address changes, ESPECIALLY CAMP OFFICER CHANGES, to help us keep down the high costs of returned mail. Address correction changes can be reported anytime at the following link: <http://www.scv.org/checkData.php>

8. PRICE BREAKDOWN OF MOST COMMON ORDERED ITEMS

Please clearly indicate what it is you want when sending in the order.

- LARGE LAPEL PINS.....\$10
- SMALL LAPEL PINS..... \$7
- SUPPLEMENTAL ANCESTOR & LARGE CERTIFICATES.....\$15
- SMALL REPLACEMENT CERTIFICATES..... \$10
- FRIEND OF THE SCV.....\$45 (for the 1st year and then \$35 annually to renew)
- NON-MEMBER CV SUBSCRIPTIONS.....\$35
- CAMP'S PURCHASE CV FOR LIBRARIES.....\$10
- SCV CAMP CHARTER FEE.....\$50

* Please add shipping and handling costs for all orders using the chart on the merchandise order form.

9. LIFE MEMBERSHIP PAYMENT BREAKDOWN

- \$875 age 12-64
- \$437.50 age 65 – 79
- \$218.75 for age 80 and older

* A conditional life member payment plan is available in 5 installments of \$175 each. Please keep in mind that a member is not considered a national life member until the total amount is paid in full. The member will need to continue paying annual national dues until paid in full. National life membership only covers national dues and members are still responsible for any applicable local camp or state dues on the local camp level.

10. PLEASE REVIEW OUR WEBSITE AT www.scv.org BEFORE CALLING GHQ.

Please utilize our self help website for many of your member needs such as forms, camp listings, research, and other fine member services the SCV has to offer. By downloading forms and documents which are available online, you further reduce the cost of postage and paper while obtaining what you want in the quickest manner possible. If you experience any trouble via this outlet and still require help, please call us and we will be happy to assist you. ALL FORMS NEEDED TO MANAGE A CAMP ARE POSTED HERE ON OUR WEBSITE AT THE TOP UNDER THE SERVICES TAB BY CHOOSING THE FORMS AND DOCUMENTS OPTION: <http://www.scv.org/documents.php>

GHQ appreciates your willingness to help us with these issues and we will endeavor to continue to serve our membership with considerate and timely service you deserve.

Thank you for your time and consideration,
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